

**Fundraising Proceeds Form**

*Attachment B*

**PART A: To be included with cash / check proceeds:**

Name of Event: \_\_\_\_\_

Organizing Group/Ministry: \_\_\_\_\_

Event Leader/Contact Information:  
\_\_\_\_\_

*Please include ALL receipts that correspond with money collected (including credit card receipts) along with this form.*

**CASH:**

**TOTAL \$ IN CASH RECEIVED:** \_\_\_\_\_

**CHECKS:      NUMBER OF CHECKS** \_\_\_\_\_

**TOTAL \$ IN CHECKS RECEIVED:** \_\_\_\_\_

**TOTAL \$ RECEIVED:** \_\_\_\_\_

**TWO signatures of those counting funds are required:**

X: \_\_\_\_\_

Date: \_\_\_\_\_

X: \_\_\_\_\_

Date: \_\_\_\_\_

**Fundraising Proceeds Form**

*Attachment B*

**PART B: To be placed in the mailbox of the Financial Manager:**

Name of Event: \_\_\_\_\_

Event Date: \_\_\_\_\_

Organizing Group/Ministry: \_\_\_\_\_

Vestry Fundraising Sponsor: \_\_\_\_\_

Event Leader/Contact Information:  
\_\_\_\_\_

Vestry Liaison: \_\_\_\_\_

**CASH:**

**TOTAL \$ IN CASH RECEIVED:** \_\_\_\_\_

**CHECKS:      NUMBER OF CHECKS** \_\_\_\_\_

**TOTAL \$ IN CHECKS RECEIVED:** \_\_\_\_\_

**TOTAL \$ RECEIVED:** \_\_\_\_\_

**TWO signatures of those counting funds are required:**

X: \_\_\_\_\_

Date: \_\_\_\_\_

X: \_\_\_\_\_

Date: \_\_\_\_\_